

### 6 Things to Get Right Before Launching Your Innovation Lab

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### **6 Steps Towards Achieving Success with Your Lab**

01

Have a clear strategy and specific objectives 02

Learn from others & best practices

03

Match the innovation approach to the type

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Stakeholder Alignment & Rules of Engagement 05

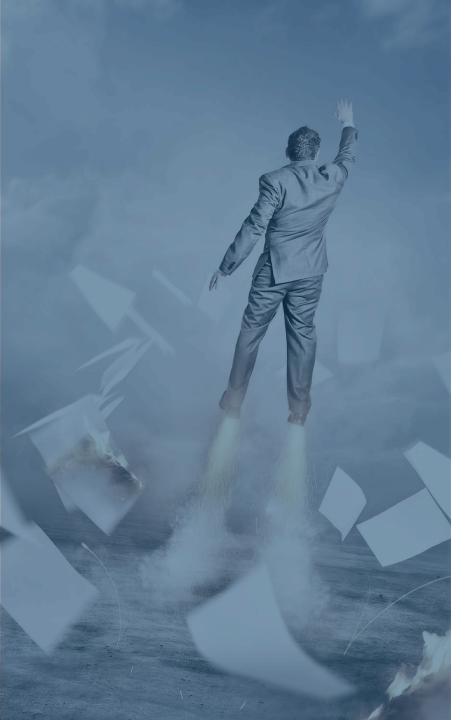
Have a playbook – how you will work

06

Communicate innovatively and often



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#### **External Innovation Checklist**

- 1. CLEARLY DEFINE THE PURPOSE & MANDATE, GOALS AND OBJECTIVES AND METRICS.
- 2. Ensure Top Executive, CEO and Board of Directors support, engagement and active participation.
- 3. Ensure business unit involvement, and solve for defined business problems and customer needs.
- 4. Establish a governance model, reporting to the CEO.
- 5. Allocate and secure a separate budget, and long term commitment to external innovation program.
- Champion the external innovation agenda with a strong leader, who is actively involved and able to translate and lead in both structured and unstructured environments, and has end-to-end responsibility.
- 7. Create a team that is cross-functional leveraging new talent and existing employees, with the mindset and skills for innovation, with clear roles and responsibilities.
- 8. Actively engage with the external community around the Hub and develop a deliberate ecosystem canvas, linked to the strategy and focus of the team.
- 9. Use agile and innovative tools, processes and methodologies, chosen by the team. Speed is paramount. Be flexible.
- 10. Communicate quickly and often internally, be consistent and be transparent.



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### **Learn From Others**

- Identify who you might learn from for example – launching an external data studio....talk to others who are focussed on analytics innovation
- Find out what has worked, not worked and be open and listen to others

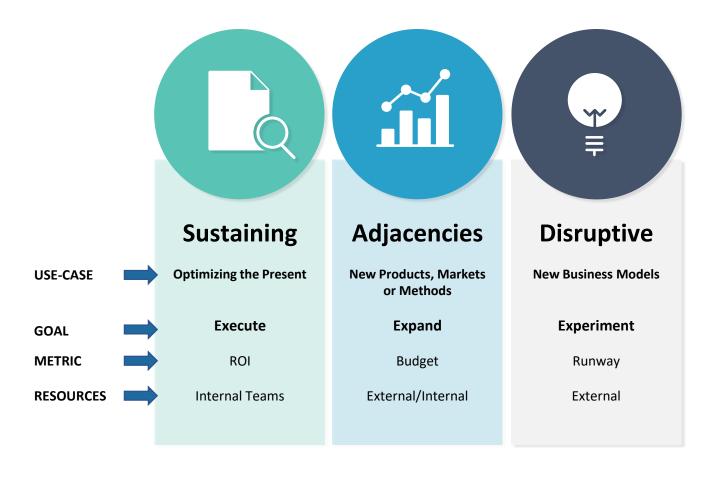


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The engagement that is required between the Lab and the rest of the organization depends on the type of use-case.

It is not one-size fits all.





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## Stakeholder Alignment with Goals & Objectives

# #1 #2

We interviewed 25+ key stakeholders and asked the following key questions:

- What are your areas of focus and objectives in regard to the Data
  Analytics Huh?
- For each of the goals and objectives, what do you see as the conditions for success?
- 3. Where might we have overlaps or collision points with our existing work and that of the hub, and how might we overcome them?
- Where do we have gaps that we may need to close (e.g. resources), or constraints that we need to overcome (policy or process refinement)?
- 5. Are there objectives that you would add, or those presented that you might refine?

### **Engagement Model**

The journey from the idea/ concept to the implementation of a solution involves different groups at varying intensity along the way

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# Our Values and Who We Are Our Vision Our Mission The Team Our Guiding Principles What We Do What We Do What We Do How we work Agile Methodology Lean Start-up Our Strategic Priorities Prototyping Community Engagement How We Support Continuous Improvement How We Can Work Together The Journey from Ideas to Implementation How We Can Work Together Who and How Chapter Who and How Chapter Appendix: Waterloo Chapter

### **Developing a Playbook**

- Creates alignment within the team working in the Lab
- Becomes a key communication tool with the rest of the organization
- Doesn't have to be perfect
- Is not a marketing tool
- Doesn't go on a shelf
- Should be shared with anyone in the company



# Communication: it is so key to your success

- And you must do it:
  - All the time
  - Up and down all levels
  - Innovatively (not PPT decks)
  - Openly
  - By everyone

